

**GOVERNMENT OF PUDUCHERRY**  
**TAGORE GOVT. ARTS AND SCIENCE COLLEGE**  
**LAWSPET, PUDUCHERRY-605008**

NO: 01 / TGASC / B6 / 424 / 2025-26 / 880

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19 AUG 2025

**CIRCULAR**

**Sub: TGASC – Constitution of Local Purchase Committee –  
Orders issued Reg.**

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In accordance with the procurement procedures prescribed in Government norms of 155 of the General Financial Rules (GFR), 2017, a **Local Purchase Committee (LPC)** is hereby constituted at **Tagore Government Arts and Science College, Lawspet** to oversee and facilitate the following functions for all academic departments of this institution:

- Procurement of laboratory equipment and related articles
- Execution of minor civil repair works
- Maintenance and repair of furniture and fixtures

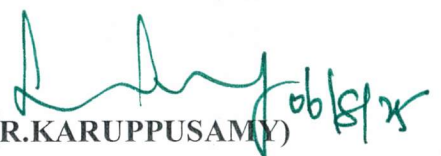
The composition of the Committee is as follows:

Sl.No	Name & Designation	Role
1.	<b>Dr. R.Karuppusamy, Principal</b>	<b>Chairperson</b>
2.	Dr. Rajesh Kumar, Head, Department of Hindi	Senior most faculty
3.	Dr. Damodaran, Head, Department of Mathematics	Honorary Member
4.	Dr. Velu Raj, Asst. Prof., Head, Department of Co-operative Management	Member
5.	Dr. Atulya Bhoi, Head, Department of Commerce	Member
6.	Dr. Balamurugan, Head, Department of Chemistry	Member
7.	Dr. S. Mourougan, Head, Department of Computer Science	Member
8.	Mr. Ramesh Vengalaraju, Head, Department of Physics	Member
9.	Thiru. P.Thangamani, Superintendent (Accounts)	Member Secretary
10.	Ms. M. Pakialakshmy, Storekeeper Gr.III	Member

**Functions of the Committee:**

1. To compile and consolidate the requisitions for laboratory equipment and consumables submitted by all academic departments.
2. To define detailed technical specifications and initiate procurement procedures in strict adherence to the provisions of the General Financial Rules (GFR).
3. To solicit and scrutinize quotations, ensure conformity to quality standards, and recommend the lowest eligible bidder.
4. To assess and endorse the initiation of minor civil works in classrooms and restrooms, as well as facilitate the repair of frequently utilized furniture and fixtures.
5. To authenticate delivery and certify both the quality and quantity of the procured items.
6. To ensure meticulous record-keeping and timely submission of reports for audit reviews and administrative accountability.

This committee shall remain functional for the current financial year or until further orders, and shall be entrusted with the responsibility of ensuring transparency, cost-efficiency, and strict adherence to prescribed procedures in all related procurement activities.

  
(Dr.R.KARUPPUSAMY)  
PRINCIPAL

**To:**

The Heads of Departments concerned.  
The individuals concerned.